

NOBEL UNIVERSITY

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ADDENDUM TO FACUTY HANDBOOK 2022~2023

Nobel University Faculty Handbook 2022~2023

➤ **Effective July 25, 2022**

P8 Professional Rights of Faculty

... class and school environment that fosters civil discourse, respect, open inquiry and freedom of expression.

PROFESSIONAL RIGHTS OF FACULTY

In support of the University's central functions as an institution of higher learning, a major responsibility of the administration is to protect and encourage the faculty in its teaching, learning, research, and public service. The authority to discipline faculty members in appropriate cases derives from the shared recognition by the faculty and the administration that the purpose of discipline is to preserve conditions hospitable to these pursuits. Such conditions, as they relate to the faculty, include, for example:

- 1. Free inquiry, and exchange of ideas.**
- 2. The right to present controversial material relevant to a course of instruction.**
- 3. Enjoyment of constitutionally protected freedom of expression.**
- 4. Contribute to development of course content and manner of instruction.**
- 5. Establish requirements for matriculation and for degrees.**
- 6. Participate in the Faculty Senate.**
- 7. Establishment of norms for teaching responsibilities and for evaluation of both faculty and student achievement.**
- 8. Participate in the determination of the forms of departmental governance.**
- 9. The right to be judged by one's colleagues, in accordance with fair procedures and due process, solely on the basis of the faculty members' professional qualifications and professional conduct**

ACADEMIC GOVERNANCE POLICY

The Academic Governance Policy of Nobel University addresses the responsibility and authority of faculty relative to academic governance...

P16 Student Attendance Policy

... is not intended to waive any rights, remedies, immunities, or defenses available to the Nobel in the event of an infringement or alleged reserved.

STUDENT ATTENDANCE POLICY

CLASSROOM ATTENDANCE

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All work missed due to absence or lateness must be made up to the satisfaction of the faculty in order to receive credit for the course. Faculty may, at their own discretion, arrange for make-up examinations, in cases of excused absence. Unexcused absences or lateness for an examination will normally result in a failing grade for that examination.

Excessive absence is defined as absences in excess of 20% of scheduled classroom hours in didactic courses. Faculty will report excessive absences to the Program Chairs. Students may be asked to appear before the Program Chairs and the faculty. Failure to appear at the meeting may result in a failing grade, and may also result in academic probation.

If the excessive absences are not classified as excused, the Program Chairs

may:

1. Place students on probation, giving provisions for return to good standing.
2. Suspend students for the remainder of the class meetings with no penalty grade assigned. Any tuition to be refunded will be refunded per Nobel University Refund Policy.
3. Suspend students for the remainder of the class meetings with a failing grade assigned.
4. Recommend to the Chief Academic Officer that students be dismissed from the School.

TARDINESS

Tardiness is a distraction to a good learning environment and is discouraged. Faculty may reduce final grades based on excessive tardiness.

P30 Workload of Faculty

... disagree with the evaluation, he or she will be allotted the due process as described elsewhere in this handbook.

WORKLOAD OF FACULTY

Faculty workload is determined by the individual faculty member's contract but is understood to include development and distribution of syllabi, regular attendance in class, timely posting of student grades, holding standard office hours, etc.

P30 Workload Restrictions

...regular attendance in class, timely posting of student grades, holding standard office hours, etc.

WORKLOAD RESTRICTIONS

Faculty are restricted from teaching more than 3 courses in one semester. Any other restrictions will be determined by the individual faculty member's contract.